

Report To:	STANDARDS AND PERSONNEL APPEALS COMMITTEE	Date:	8 JULY 2019
Heading:	STANDARDS AND PERSONNEL APPEALS COMMITTEE WORKPLAN 2019-2020		
Portfolio Holder:	N/A		
Ward/s:	N/A		
Key Decision:	NO		
Subject to Call-In:	NO		

Purpose of Report

This report asks Members of the Committee to consider and approve the attached Work Plan for the Committee for the next municipal year.

Recommendation(s)

The Committee is requested to consider and approve the Standards and Personnel Appeals Committee Work Plan for 2019-2020.

Reasons for Recommendation(s)

To reflect good practice.

Alternative Options Considered

(with reasons why not adopted)

The Committee may consider adding or deleting work items and may consider if the proposed timeframe for completion of tasks needs amending.

Detailed Information

The draft work plan for the Standards and Personnel Appeals Committee for the municipal year 2019-2020 is attached at Appendix 1 to the report.

The Committee is asked to consider the draft plan for approval. The Work Plan includes items previously put forward by the Committee when it considered the Annual Report in March 2019.

Implications

Corporate Plan:

The Council will strive to ensure effective community leadership, through good governance, transparency, accountability and appropriate behaviours.

Legal:

There are no significant legal issues associated with the approval of the work plan. Legal issues in relation to specific pieces of work will be considered at that time.

Finance:

Budget Area	Implication
General Fund – Revenue Budget	None. There are no financial implications associated with approving the work plan. Any financial issues in relation to specific pieces of work will be considered at that time.
General Fund – Capital Programme	None.
Housing Revenue Account – Revenue Budget	None.
Housing Revenue Account – Capital Programme	None.

Risk:

Risk	Mitigation
<p>There are no risks associated with the approval of the work plan itself.</p> <p>Failing to adopt a work plan would not be considered best practice as the Council would then not be able to ensure the Council exercises its duties to promote and maintain high standards of ethical conduct.</p> <p>The Council has recognised the following Corporate Risk: <i>Members’ Ethical Framework – Failure to demonstrate high standards of behaviour (CR003)</i></p>	<p>Approval of the work plan.</p> <p>The implementation of the work plan for this Committee ensures the Council is open and transparent in the way it deals with ethical governance.</p> <p>The reporting and work of the Committee demonstrates the Council’s commitment to maintaining high levels of ethical behaviour.</p>

Human Resources:

There are no direct HR issues relating to the adoption of the work plan.

Equalities:

There are no direct equalities issues relating to the adoption of the work plan. Each work plan item will consider equalities issues as part of its development and implementation.

Other Implications:

None.

Report Author and Contact Officer

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